

BOH020315

The regular meeting of the Hancock County Board of Health was held on Tuesday, February 3 at 4:00 PM at the Hancock County Health Dept. Board Room. Chair Rick Smith proceeded with roll call. Board Members in attendance were: Phil Rujak, Jim Pryor and Jill Orenzuk. Staff members attending were: Administrator Jackie Huff, Health Office Dr. Anna Suray, Michelle Truax, Carolyne Baker, Donna Gialluco and Chelsea Morgan. Guests in attendance were: Jim Dunlap, Mountaineer Race Track & Gaming Resort and Linda Holmstrand, of the American Lung Association.

Board Members reviewed the minutes from the Tuesday, December 2, 2014 meeting. Chairman Smith requested a correction to the minutes. The rate on the Huntington Bank CD should be .70 (not .50 as reported in the minutes) Jill Orenzuk motioned to approve the minutes from the December 2, 2014 meeting. Jim Pryor seconded the motion and the motion carried.

The Financial Reports were reviewed for December 2014 and January 2015. Jackie Huff noted the state support was received and deposited and the reports are pretty much in line. Threat Preparedness Invoices have been submitted partial payments have been received. Jackie also reported Threat Preparedness grant monies will remain the same. Phil Rujak motioned to accept the financial reports. Jill Orenzuk seconded the motion. The board voted to accept the financials. The reports will be filed for the auditor's review.

Program Reports from Staff

Administrative & Outreach-Donna Gialluco reported February calendars were in member's packets along with a bill board proposal sponsored by the Brooke Hancock Tobacco Prevention Coalition noting the July 1st, 2015 effective date for the Clean Air Act. Also included in the Board's packet was a press release from the American Lung Association grading the 55 WV counties smoking regulations. Hancock (and Brooke) county received incomplete grades due to the effective date of their Clean Air Regulations-July 1, 2015. Donna announced the Health Department is conducting a Food Handler's class on Wednesday, February 4th at 9 am at St Paul's School in Weirton. Patient Surveys Results were also included in packets. The results are low due to patients only wanting to complete the survey once. Staff is asking them to complete survey every time they receive services from the Health Department. Jackie Huff noted the Upper Ohio Valley Diabetes Coalition will meet on Thursday, Feb 12th at 11:30 am at the Trinity United Methodist Church in New Cumberland.

Clinical-Michelle Truax. Michelle passed out Program reports to Board Members. (a copy will be included in the notes) She reviewed the report with the Board commenting on each program's results.

- RFTS-averaging 12 clients per months
- Immunizations- Continuing to encourage pregnant women to get the TDAP vaccine and a Flu shot
- We have been able to order additional Shingles vaccines. Donna has prepared a press release notifying the Residents that the vaccine is again available to them.
- TB Program-continuing to do screening of patients for Tuberculosis Skin test. Reminder: all students entering school in WV for the first time must be tested. NO active TB in Hancock County currently.
- FP & STD clinics continuing. Per a report by Sophie Eastham Family Planning Clinic visits for November 2014 were 54, December 2014-48. STD client visits for both months were 9. Low numbers are attributed to the holidays and limited testing days. STD client visits or anyone

whom birth control is discussed can now also be enrolled in Family Planning and that program can be billed.

Michelle also handed out WV Influenza Summary reports to Board Members.

Environmental-Jackie Huff reported Environmental reports for December 2014 and January 2015 are in Board member packets. As of January 5th 2015, the Environmental staff has been meeting every Monday morning. The Health Space application has been updated and the Sanitarians are utilizing Health Space to complete all inspections. By doing so, the Environmental Report numbers reflect what has been recorded electronically. Chelsea and Jackie have completed Sanitarian training as well as their on the job training with Mark Uraco. Chelsea has begun working with the septic inspections. Jackie also reported Inspections for 2015 have been completed through the end of February schedule.

Threat Preparedness-Jackie Huff reported all reports and invoices have been submitted to the state.

Old Business:

Donna gave an update on the Clear Air Regulation. The Environmental Staff met with Brooke County Environmental Staff and Administrator Karen McClain to discuss and share ideas for implementing both counties Clean Air Acts. In the Board packets was a copy of a check list that will be included in the Permit applications that will be sent to establishments at the end of April reminding them of what they need to do to be in compliance beginning July 1, 2015. Jackie and Donna continue to work on the Educational Seminars the HD will provide to businesses and food establishments. She also reported that 2 establishments have elected to go Smoke Free before the effective date; MJ's in New Cumberland and Bubba's Tavern in Weirton.

Jackie reported there are several Bills being introduced at the Legislative Session in Charleston. Senate Bills include an Immunization bill (introduced by Senator Ferns), 2 Environmental Bills, and an Unpasteurized Milk Bill.

On the House side, HB 2088 (introduced by Delegate McGeehan) pertains to Boards of Health and Clean Air Acts. Jackie reported the Bill is currently in the Political Subdivisions Committee. Mr. Rujak raised the question of putting the issue on a ballot for a citizen vote. Jackie stated she presented the Commission a request several years ago and the rejected the request. Jackie stated she will share with the Board Members and staff a CDC report about Secondhand Smoke.

-Communications

Dr. Anna asked for an update on the Health Department Building. Jackie reported that according to Commissioner Swartzmiller the Health Department Building is still in the commission's plans and should be in line after the 911 call center is complete. Jackie stated the proposed site was next to the new magistrate's building.

New Business:

Upcoming fee schedule-Jackie reported we are currently using the 9th year fee schedule. Jackie reported Permit renewal notices will be sent out in the upcoming months. The area of concern is the Tattoo and Body Piercing Salons. The state considers these entities separate from each other. Presently we charge \$200 for both Permits. (According to state regulation, we may charge up to \$200 for each entity.) She recommended a letter be sent to the establishments advising them of the fee increase. Another area of concern is Water testing and fees. Discussion followed regarding the type of testing done by HD Sanitarians. What is any

testing was done with all the drilling being done. Jackie advised the Board the Health Department only draws samples for chlorine and bacteria due to legal procedures involved (i.e. chain of custody)

She and the Health Department staff will be reviewing the Fee schedule and submit any recommendations to the board at the next meeting in April.

Also, Jackie will be submitting a Program Plan and Budget at the April Board Meeting. She will be preparing Employee evaluations as well.

Dr Anna inquired about lead paint testing and the role the Health Department. Michelle reported she receives inquiries from Doctor's offices and submits the information to the state who is handling the cases and investigations. She reported she has had approximately 6 inquires in the last 12 months.

Chairman Smith announced the next regular Board of Health Meeting will be held Tuesday, April 7, 2015 at 4:00 PM. at the Health Department Conference Room.

With no further business to discuss, Rick Smith called for a motion to adjourn. Phil Rujak moved to adjourn and Jim Pryor seconded.

The meeting adjourned.

Respectfully submitted for Health Officer Anna Suray, MD by Donna Gialluco