

May 6, 2014

BH050614

The regular meeting of the Hancock County Board of Health was held on Tuesday, May 6, 2014 at 12:30 pm at the New Cumberland City Building. Chair Rick Smith presiding proceeded with roll call. Board Members in attendance were: Phil Rujak, Jim Pryor, Jill Orenzuk and Wilma Boring. Staff members attending were: Administrator Jackie Huff, Donna Gialluco, Carolyne Baker, Michelle Truax, Sophie Eastham, and Health Officer Dr. Anna Suray. Jeff Davis represented the Hancock County Commissioners. Sign in sheets were available to the public. (They have been scanned in and filed)

Board Members reviewed the minutes of the March 4, 2014 meeting. Wilma Boring motioned to approve the minutes from the meeting. Jill Orenzuk seconded the motion and the motion carried.

The Financial reports were reviewed. Jackie Huff explained to the Board Members that the Professional Fees amount included the Audit fees. Jill Orenzuk motioned to accept the financial reports. Phil Rujak seconded the motion. The board voted to accept the financials. The reports will be filed for audit.

Jackie Huff presented the Program Plan and Budget to the Board for approval. She noted the budget reflects a slight increase in revenue due to the department's billing of private insurances for some services rendered. The program plan shows the number of inspections that are required by the state. She justified the employee salaries based upon the employee job performance reviews she recently conducted with each employee as well for the hiring of a Sanitarian in the fall. Jim Pryor motioned to accept the budget with Jill Orenzuk seconding the motion. The Program Plan and Budget were approved unanimously. Both documents were signed by Chairman Rick Smith and Medical Director Dr. Anna Suray. Jackie will submit both to the State.

New Business:

Jackie Huff suggested the Board review and revise Article IV, Section 4, a. of the by-laws. Currently, it reads *the Board shall meet in regular session every other month*. She would like to add *or as needed* to the end of the sentence. Phil Rujak made the motion with Wilma Boring seconding. The motion passed. Donna Gialluco will make the change to the by-laws and send Board members revised copies as well as posting the revisions to the website.

Program reports from Staff

Clinical-Michelle

***Right From the Start**-(state based program) currently (April) 8 active pre-natal & 4 infant cases.

***Immunizations**-continuing available from infants thru 18 years of age

- TDap & Meningitis vaccines are still required by law for any student entering the 7th & 12th grades
- Shingles shot grant is expiring 7/12/2014--- 20 are still available and are \$25. Anyone 60 years of age or older may receive the vaccine.

- TB screening program for skin testing has been resumed by the state. According to state law any child entering a WV school must have a TB skin screening. Businesses may request these screenings for their employees for a minimal fee.

Dr Anna suggested outreach through the PCP's in the area for the Right from the Start Program. (i.e. Family practices, OB/GYN's, Day Care Centers and Weirton Medical Center)

Clinical-Sophie

BCCSP/FP Clinics- 2 held in April; 23 patients
6 mammograms

Counseling & Supply Days- (Thursday) 4 times per month; 34 clients utilized this service

STD Testing/Education- (Tuesday) 4 times per month; 24 clients used this service
7 tested positive. (all treated as well as their contacts)

WV HEP B Program-(state based grant) -4 clients received FREE vaccine

WV HEP C Program

Sophie noted Hancock County was awarded the grant due to the fact that WV ranks # 1 in Hepatitis B and #2 in Hepatitis C in the nation with Hancock County being one of the highest ranked counties in the state for both B & C. She has offered this program to all county first responders.

OUTREACH-Sophie will visit Oak Glen HS for a presentation to the 10th graders on STDs and Teenage pregnancy.

Administrative-Becky

The Health Department is now billing insurance providers for Family Planning & Immunizations. In addition to all Medicare and Medicaid claims, Becky is billing PEIA, Coventry, The Health Plan, Blue Cross & Blue Shield.

Environmental-Carolyne

Environmental reports were in Board Member packets showing number of Inspections done, animal bite investigations, water testing and manufactured home parks inspections.

Carolyne reported that May begins West Nile Virus Surveillance for the summer. Also, 2 cases of Lyme disease have been confirmed in Hancock County. Hancock County is one of the top 5 counties in the state with Ticks infected with Lyme disease.

Radon test kits are available FREE to all Hancock county residents.

OUTREACH-Donna

-Health Department calendars have been distributed to DHHR, the libraries, and the FRN. The Health Department has purchased "Know Your Numbers", a pocket pal record of your blood pressure, weight, cholesterol, etc. to be used as outreach information for us at health fairs. Also as an outreach item, "good hygiene" bracelets have been purchased for the children who visit the Health Dept.

-We have instituted a Patient Satisfaction Survey. The results will be tabulated and given to Board Members at the next meeting.

-2 summer interns will be working at the Health Department for the summer, Amy Davis starts May 18th and Morgan Poling starts June 9th.

-Commercial has been running on Comcast cable.

-Community Assister's grant has expired as of March 31, 2014. Final numbers will be available at the next Board Meeting.

Outreach events-

New Cumberland Lions Club-Jackie spoke about the Health Dept. & Upper Ohio Valley Diabetes Coalition

Weirton Rotary –UOCD Jennifer Springer spoke about the coalition & the Health Department

WVNCC-“Healthy kids Day”!-Jackie, Donna, & Sophie spoke to the kids about Health Department programs.

Food Handler's classes

Weirton Senior Center-25 participants

Weirton Greek Church-25 participants

Newell Lions Club-June 9th

All are open to the public and have been advertised in the paper and on our website.

WMC Health Fair-May 14th

Hancock County Senior Center-“Fun Health Day!”-coming in August or September

Threat Preparedness-Jackie

Jackie Huff reported the current grant ends June 2014. She has already submitted the 2015 grant with the initial first line approved.

An SNS drill was held at Weir High School. Partnered with the Office of Emergency Management and First Energy. FEMA evaluated.

Volunteer Training session was held at Cabella's-Cindy Webster, Jackie Huff and Donna Gialluco attended.

There are approximately 50 WV REDI volunteers in Hancock County.

Threat Preparedness Summit was held in Charleston-Jackie Huff and Wayland Harris attended.

Northern Panhandle Regional Public Health Conference will be held in Oglebay-Jackie Huff will speak on the Weirton Water Crisis of 2011. Donna Gialluco, Michelle Truax, Sophie Eastham, Carolyne Baker will attend the conference.

WV Public Health Conference will be held in September.

Communications:

Jackie shared correspondence with the Board members. Several letters have been received at the Health Department supporting a smoke free environment.

She also requested approval and signatures for invoices.

Public Comment:

Jackie Huff welcomed the public. She set the guidelines for the public. Each person will be given 2 minutes to speak. One person from each group represented will be allowed to speak. 16 individuals spoke either for or against the proposed working draft.

Once the public comment section was complete, the general public audience exited the building. Approximately 50 citizens listened to the public comment period with only 1 remaining for the duration of the meeting. Chair Rick Smith continued to conduct the meeting.

Jackie Huff spoke to the Board about an article that appeared in the WV Gazette. (a copy was in each Board members packet.) The article listed the revenues of the WV lottery commission for the first quarter of 2014. It was reported in the article that in 2008-when Kanawha County enacted a Clean Indoor Air Policy; the Casino showed a slight decrease in revenue but since has surpassed Wheeling Downs in revenue earnings.

Jackie Huff and the Board discussed WV code 16-2-11. (1) (ii) and the Supreme Court ruling upholding the Right of a Board of Health member to make the decision to enact a Clean Indoor Air Policy for the county. Jackie asked each member to “please keep your perspective as a Board of Health member”.

The Board also received a copy of the 1999 Clean Air Policy that was adopted by the Board of Health that year.

The Board further discussed the Clean Indoor working draft amongst themselves.

Jackie Huff explained how the Health Department would enforce the regulation if it were adopted.

Jeff Davis requested clarification about the definition of trailer parks, enclosed areas and common areas.

Jackie Huff referred him to the 1999 Clean Indoor Air Regulation already in force.

Jim Pryor questioned the Hilltop drive-in. He wanted clarification of what the indoor area is at the drive-in.

Jackie Huff clarified that page 6, section 1005 of the draft states where smoking is not regulated.

Jim Pryor requested a copy of budget. Donna Gialluco will email members of the Budget and Program Plan. She will mail Wilma’s.

The next Board of Health Meeting will be Tuesday, July 8th at 12:30 pm. The place will be determined 10 days prior to the meeting.

Jill Orenzuk questioned a few invoices and Jackie Huff clarified the amounts.

Jackie Huff requested the board review the draft again and their revisions can be submitted to Donna. If the board adopts a draft, Jeff Davis asked if there would be a 30 day comment period. Jim Pryor asked what the process would be if the draft would be adopted. Jackie explained the process to the board.

1. Adoption of the “draft” (with or without revisions, deletions, additions)
2. 30 day public comment period with a public hearing within the 30 day time frame.
3. Enactment (by vote of the board)
4. Time period when the “policy “would go into effect. (i.e. January 2015.)

With no other business to discuss, Rick Smith called for a motion to adjourn. Wilma Boring made the motion with Jim Pryor seconded.

The meeting adjourned at 2:30 pm.

Respectfully submitted for Health Officer Anna Suray, MD by

Donna Gialluco

