

BOH70814

The regular meeting of the Hancock County Board of Health was held on Tuesday, July 8, 2014 at 12:30 PM at the New Cumberland City Building. Chair Rick Smith proceeded with roll call. Board Members in attendance were: Phi Rujak, Jim Pryor, Jill Orenzuk, and Wilma Boring. Staff members attending were: Administrator Jackie Huff, Carolyne Baker, Michelle Truax, Sophie Eastham, Amy Davis, Morgan Poling, and Health Officer Dr. Anna Suray. Jeff Davis represented the Hancock County Commissioners. Sign in sheets were available to the public. (They have been scanned in and filed.)

Board Members reviewed the minutes from the Tuesday, May 6, 2014 meeting. Jill Orenzuk motioned to approve the minutes from the meeting. Wilma Boring seconded the motion and the motion carried.

The Financial Reports were reviewed. Jackie Huff explained to the Board Members that the Contract Fee has gone up due to the audit required by the state. Jill Orenzuk motioned to accept the financial reports. Jim Pryor seconded the motion. The board voted to accept the financials. The reports will be filed for audit.

Jackie Huff explained that the program plan was approved and the year-end financials are being completed.

She continued to discuss the billing training done for the front office because the Hancock County Health Department (HCHD) is now billing insurances for some of their clinical services. Becky Weekly completed the training session 2 weeks ago, but it is still ongoing. There are five new insurances that the HCHD is now able to bill. Becky discussed at the last meeting who those insurances were.

Through the Division of Personnel, there was an ad placed for a sanitarian. The ad was also put in the local paper and will run until July 2<sup>nd</sup>, 2014. The list of qualified applicants is being prepared by the DOP.

### **Program Reports from Staff**

#### **Clinical – Sophie Eastham**

**\*Family Planning and Breast and Cervical** – clinic numbers continue to go down, but STD numbers continue to go up. There were 15 cases treated in the months of May and June for chlamydia and gonorrhea.

**Hepatitis Program** - The Health Department continues to promote the Hepatitis program. The program ends on September 30<sup>th</sup>, 2014. HD staff is contacting people reminding them to complete their series. The HCHD has been notifying first responders of this program and have been getting some good responses from them. 23 shots for the Hepatitis program were given during the months of May and June.

#### **Clinical – Michelle**

**\*PPD** – There is still a national shortage for tuberculin. The Health Department has stock from the state, and it is only administered to those that meet the criteria. The Health Department also has private stock, but those patients have to pay a small fee. Private stock is given to people who are required to have it for work, etc. If they are a high risk patient, they can choose to get a letter from the Health Department or pay in full for the test.

**\*Immunizations** – There was an increase in numbers because school starts within the next month and a half. All the shingle vaccines were administered so none had to go to waste. The Health Department continues to push

the TDAP and meningitis for 7<sup>th</sup> and 12<sup>th</sup> graders. There are no new TB cases. The HCHD continues to do their disease investigations, and those numbers are on the rise.

### **Environmental – Carlyne**

**Permits** – New permits for the upcoming 2014-2015 fiscal year were due by June 30, 2014. Almost all the inspections for the 2013-2014 fiscal year and permits for the 2014-2015 fiscal year have been completed and turned in.

2 birds were sent in for cultures for the West Nile Virus, but she has not got the results back.

### **Investigations for the fiscal 2013-2014 year:**

113 animal encounters  
19 disease investigations  
67 nuisance complaints  
46 sewage visits  
72 recreational water visits  
3 water samples for well permits

### **Outreach – Jackie**

- The HCHD will be partaking in some health fairs in the fall for school related reasons.

### **Threat Preparedness:**

The HCHD completed a drill with the Office of Emergency Management and got a good report back for their participation.

- Old grants have ended, and new grants are on their way for Threat Preparedness. There will actually be a little more money coming in this year than in the past.

### **Diabetes Coalition:**

- The HCHD will be having an event in September.

### **Outreach – Dr. Suray**

Dr. Anna was invited to speak at the Hancock County Medical Society. It is a great resource group and educates individuals. They asked her to speak as the Hancock County Health Officer, and she told them about our different services: birth to 3, immunizations, family planning. Impressively, majority of the physicians had no idea the Health Department offered these services, and they asked for more information about the Health Department. She articulated to them that the HCHD has a website and could potentially start sending out emails to the Hancock County Medical Society.

### **Public Comment:**

Jackie Huff spoke per the chairperson of the board about the public comment time period. She set the guidelines for the public. Each person was able to speak for 3 minutes, and the extended time was relayed to the other members speaking. One person was allowed to represent a group/business/company. Seven individuals spoke either for or against the proposed working draft which included a member from Mountaineer Racetrack and Casino, other local business owners, and concerned citizens.

Afterwards, Jackie told the Board that included in their packets were employee's reports and the Audit results .

### **Old Business**

#### **Smoking Ban Draft:**

Dr. Anna suggested that everyone read the front page of the draft to put people in perspective of what goals the Health Department and the Board were trying to accomplish.

Jackie also spoke about the Surgeon General's reports on smoking such as when the first warning about a person's health came out on a package of cigarettes. Also, she talked about the burdens of the health care system, reduction in life expectancy, loss of productivity, and respiratory issues. She continued to say that it is not to infringe on the right of the smoker, but to protect those who do not smoke. She proceeded to make sure everyone understood the definitions and the regulations on smoking outlined in the draft.

#### **Amendments to the Draft:**

- Jill Orenzuk made a motion to change the wording on page 6 to "all outdoor property of health care facilities including parking lots and sidewalks" in order to make the wording clearer.
- Jim Pryor made a motion to take out golf courses in the draft because it is already established that you cannot smoke in areas where there is indoor activity like the clubhouse or dining area.

Rick Smith called for a motion to accept the policy. Jill Orenzuk made a motion to adopt the policy as the official draft with the changes that were just discussed. Jim Pryor seconded the motion. The motion was passed unanimously.

Jackie Huff explained to the board and members of the audience that there will be a 30 day written public comment period once she is able to get the information to the press and posted on the HD web page. She also stated there will be an oral public hearing within 30 days. All written comments can be submitted to the Hancock County Health Department in care of Jackie Huff at PO Box 578 New Cumberland, WV 26047. It will also be listed on the HD website and in the paper as to where the public's comments can be sent. Jackie Huff will compile a file for the written comments. It will be available to the Board Members for review at her office.

The oral public comment hearing will be on Wednesday, July 23, 2014 at 6:00 PM at the New Cumberland City Building. The written public comment period will end on Monday, August 11, 2014.

The next Board of Health Meeting will be held on Tuesday, August 26, 2014 at 12:30 PM.

Jackie Huff requested the Board enter into executive session. Phil Rujak moved to enter into executive session with Jill Orenzuk seconding. All guests and employees were asked to leave. The Board then went into executive session. Phil Rujak motioned to return to the regular board meeting with Jill Orenzuk seconding the motion.

With no further business to discuss, Rick Smith called for a motion to adjourn. Jim Pryor moved to adjourn and Wilma Boring seconded.

The meeting adjourned at 1:30 PM.

Respectfully submitted for Health Officer Anna Suray, MD by Amy Davis