

BOH02022016

The regular meeting of the Hancock County Board of Health was held on Tuesday, February 2, 2016 at 4:00 PM at the Hancock County Commission Office. Chair Jill Orenzuk proceeded with roll call. Board Members in attendance were: Phil Rujak, Lisa Conti and Rick Smith. Staff members attending were: Administrator Jackie Huff, Chelsea Everly, Sophie Eastham, Michelle Truax and Donna Gialluco. Guests in attendance were Linda Holmstrand, American Lung Association and John Murphy, Mountaineer Casino.

Board Members reviewed the minutes from the Friday, December 11, 2015 meeting. Rick Smith motioned to approve those minutes. Phil Rujak seconded the motion and the motion carried.

Board Members were asked to review the Financials for December 2015 and January 2016. Jackie Huff noted the Health Department received a portion of their state aid (\$62,000) in January 2016. Phil Rujak motioned to accept the Financials as presented, Rick Smith seconded. The Financials will be filed for the auditor.

### **Communications**

Jackie Huff announced the new logo/letterhead for the Health Department has been introduced. The newly updated website has also been launched. She stated that per the Health Department's Strategic plan, continuity was needed between all social media applications for the Department. Chelsea Everly has been assigned as the coordinator for both the Facebook updates and website updates. Currently she is developing a Employee spotlight for the Facebook page. She continues to post relevant information on both sites as it "trends". Jackie Huff commented that she has received many positive comments about the new website and Facebook page.

### **Program Reports from Staff**

**Administrative-** Jackie Huff gave a Legislative Update. The Legislature is in session presently. SB 284 (introduced by Sen. Ferns) would give the County Commission the Authority over any regulation the Board of Health enacts. Jackie believes this bill is being re-written as we meet. SB 372 (introduced by Sen. Walters) suggests regionalized of Health Departments. (49 Health Departments to 5) Jackie understands that this bill has been withdrawn. A new bill has been introduced by Delegate Rohrbach (HB 4471) from Cabell County suggesting centralization of the Health Departments. Jackie will keep the Board posted as the bills are introduced.

Dr. Gupta presented to the budget finance committee his recommendations for replacement of lost revenue by local health departments. One of his suggestions was to have Health Departments bill insurance companies- including Medicaid-to the fullest capability to recoup the 25% budget cut they are facing. Jackie noted to the Board several reports were included in their packets for review. The final budget from the state will probably not be approved until March or April. The Health Department budget needs to be submitted by June 1, 2016. As the budget stand now, the Health Department currently stands to lose 25% or approximately \$64,000 from the state.

**Clinical-**A new nurse practitioner, Cindy Greenlee has been contracted through the Wheeling-Ohio County Health Department. Dr. Anna is still writing the standing orders. 2 clinics were held in January and were well received. 2 clinics will be held in February also-the 10<sup>th</sup> & 24<sup>th</sup>. Both have been posted on the website and Facebook. The Health Department clinical staff is working with Lab Corp to begin to provide Lab Testing (blood draws) to area residents. Also they are continuing to develop the Wise Woman program.

**Environmental-** Donna stated Environmental reports are in packets for December and January. Inspections are current and up to date. 136 Clean Indoor Inspections have been completed. The Environmental staff has been utilizing an Air Quality Index Machine that has been made available to the Health Department through West Virginia University. The AIQ machine evaluates the air in an establishment and provides a reading which is then calculated to provide an index number. All evaluations with the exception of 2 visits have been in the “good” level. The 2 businesses have been provided additional education material on the Clean Air Regulation. Jackie reported the Asst. Prosecutors office has been contacted regarding several establishments that have been in violation of the regulation on numerous occasions. Phil Rujak asked if everyone who works in the food service industry, including volunteers are required to have a food handler’s card. Jackie stated everyone is required to have a card. The cost for the cards is: \$10-one year, \$20-two years, \$30-3 years. The card is good in every county in West Virginia. These guidelines were adopted by the state legislature during last year’s session.

**Outreach-**Donna Gialluco reported on the Walking contest. She reported 50 pedometers were given out to Hancock County residents and 7 residents called daily for 30 days consecutively. They walked a total of 816,478 steps or 386.5 miles. Gift Cards were awarded to 3 people.

**Threat Preparedness-**Jackie Huff reported a Volunteer Training will be held in April. This is usually is held at Cabello’s. Wayland will be holding a “Preparedness Workshop” at the Hancock County Senior Center also in April. He and Jackie are working on the final details. Also the First Energy Drill is scheduled for April and May. This involves Hancock County, Beaver County in PA and Columbiana County in OH. There are 2 separate dates for the training.

#### **Public Comments**

None.

#### **Old Business:**

Jackie told the Board Members the future meetings will be held at the County Commission Office. A list of tentative meeting dates is in their packets. They are: Tuesday, April 5<sup>th</sup>, June 7<sup>th</sup>, August 2<sup>nd</sup>, October 4<sup>th</sup> and Friday, December 9<sup>th</sup> with the meeting to begin at 4 pm. Rick Smith suggested the Board set the dates with the understanding they may be moved if needed. Rick Smith made a motion to accept these dates and Phil Rujak seconded. The motion passed.

#### **New Business:**

Chairman Orenzuk stated the next Board meeting will be April 5, 2016.

With no further business to discuss, Jackie Huff requested the Board enter into Executive Session to discuss a personnel matter. Chair Orenzuk called for a motion to enter into Executive Session. The motion was made by Rick Smith and seconded by Phil Rujak.

Lisa Conti moved to return from the Executive Session, seconded by Phil Rujak. Upon returning from executive session, it was stated for the record, “the Board agreed unanimously not to pay for additional nursing insurance for the clinical staff.” (They are already covered by the Board’s liability insurance.)

With nothing further, Chair Orenzuk called to adjourn the meeting. So moved by Rick Smith seconded by Phil Rujak.

The meeting adjourned.

Respectfully submitted for Health Officer Anna Suray, MD by Donna Gialluco