

BOH060716

The regular meeting of the Hancock County Board of Health was held on Tuesday, June 6, 2016 at 4:00 PM at the Hancock County Commission Office. Chair Jill Orenzuk proceeded with roll call. Board Members in attendance were: Lisa Conti, Rick Smith, and Phil Rujak. Member Jim Pryor attended via Conference call. Staff members attending were: Administrator Jackie Huff, Caroline Baker and Donna Gialluco. Guests in attendance were John Murphy, Mountaineer Casino.

Board Members reviewed the minutes from the Tuesday, April 5, 2016 meeting. Rick Smith motioned to approve those minutes. Phil Rujak seconded the motion and the motion carried.

Board Members were asked to review the Financials for April and May 2016. Phil Rujak motioned to accept the Financials as presented, Rick Smith seconded. The Financials will be filed for the auditor.

Communications

Jackie Huff stated she had received a copy of a letter from the commission office (addressed to the county commission) from Mr. Ted Arneault. A copy of the letter has been forwarded to Board Members. Jackie also forwarded a copy of ASHRAE Report. Also received was an invitation to the Community Bread Basket Golf outing.

Program Reports from Staff

Administrative- Jackie Huff gave a Legislative Update. Senate and House have both passed a budget and it is now on the Governor's desk. It is anticipated to be vetoed. A special legislative session is called for June 12, 2016. Jackie noted an approved budget is needed by July 1, 2016 to avoid a state government shut down. Jackie also reported discussion is being held on the state and national level on the Opioid Drug Abuse and over dose deaths. The health department is researching ways to be involved with education to residents about the drug over dose problems.

Clinical-Family Planning Clinics will be held June 22(all day) and July 27(11:15 am-3:00 pm) Donna and Michelle have designed a new Clinical report. It is similar to the Environmental Report and will be in the Board Packets also. This month Board Members received reports from January 2016 through May 2016.

Environmental- Donna stated Environmental reports are in packets for April and May. Carolyne reported information on rabies, ticks; Lyme disease went to the papers for press releases.

Outreach-Donna reported the Health Department has completed the Narcan training workshops. Approximately 35 people attended the Wednesday trainings. Jackie and Donna also did a workshop at Northwood for their staff. Trainings will be offered again in September. Drug testing kits continue to be distributed. The Health Department has now become a Safe Place for children who are in trouble. It is only available during office hours. The Health Department is attempting to get more establishments involved in the Northern Panhandle.

Threat Preparedness- Jackie reported the Health Department is in the middle of a FEMA drill with the Office of Emergency Management. The Health Department has distributed KI at Weir High School and the actual drill is scheduled to take place on June 14th at 4 PM. Wayland Harris is attending on behalf of the Health Department.

Public Comments

None.

Old Business: In regards to the budget, Jackie distributed an Organizational Chart to each Board Member. It is required the chart be reviewed and approved by the Board. It will be submitted along with the budget. Jackie stated the 2016-17 Budget is finalized and ready for submission. (She noted a 25% cut in the budget.) Lisa Conti motioned to approve the budget and organizational chart. Phil Rujak seconded. The budget was approved by a 5-0 vote. Jackie will submit the budget to the state once Dr Anna has signed it.

New Business: Jackie stated the Right from the Start Program has been discontinued by recommendation from Michelle based on the lack of patients participating and the amount of time allotted for the program versus the funding received in return. She also stated all services are now being offered on all days via appointment. She is also looking into expanding the Health Department's hours based on need.

Jackie Huff stated the next Board meeting will be August 2, 2016.

With no further business to discuss, Rick Smith motioned to go into executive session to discuss a personnel matter. Phil Rujak seconded. Returning from executive session, the personnel matter will be carried over to the August 2nd meeting.

Chair Orenzuk called to adjourn the meeting; so moved by Rick Smith seconded by Lisa Conti.

The meeting adjourned.

Respectfully submitted for Health Officer Anna Suray, MD by Donna Gialluco