

BOH060915

The regular meeting of the Hancock County Board of Health was held on Tuesday, June 9 at 4:00 PM at the Hancock County Health Dept. Board Room. Chair Rick Smith proceeded with roll call. Board Members in attendance were: Wilma Boring, Jim Pryor, Phil Rujak and Jill Orenzuk. Staff members attending were: Administrator Jackie Huff, Carolyne Baker, Donna Gialluco and Chelsea Morgan. Guests in attendance were Linda Holmstrand, American Lung Association and Jim Dunlap, Mountaineer Casino.

Board Members reviewed the minutes from the Tuesday, April 21, 2015 meeting. Jill Orenzuk motioned to approve the minutes from the April 21, 2015 meeting. Wilma Boring seconded the motion and the motion carried.

Board Members were asked to review the Financials for April and May 2015. When asked to comment on the financials, Jackie Huff stated several invoices are still outstanding due to the fact that Threat Preparedness funds are still being received for the fiscal year. Board Member Rujak asked a question about what is actually listed under travel expenses-whether or not overnight accommodations we included in travel expense. Jackie answered stating only mileage re-imbusement was listed under the heading *Travel*. The year to date total (thru May 2015) is \$19,568.47. Jim Pryor motioned to accept the Financials, Phil Rujak seconded. The Financials will be filed for the audit.

#### **Program Reports from Staff**

**Administrative-** Jackie reported she has been to Charleston several times to attend meetings regarding a task force put together by Dr. Gupta (the state's health officer). The task force is comprised of state and local partners as well as Local Health Administrators and the Local Health Association President. She stated the meetings have been very informative and are being at WV State College in Institute WV. June meeting has been cancelled and the July meeting will be in Morgantown. Jackie will give an updated report at the next Board meeting. Jackie also reported the Division of Personnel is attempting to make some legislative rule changes. Those will be addressed during the Legislative session in January 2016. They are currently in the public comment phase.

**Clinical-** Nothing to report. Sophie Eastham will be visiting Oak Glen High School on Thursday, June 11 for a presentation to students on STD awareness.

**Environmental-** Donna stated Environmental reports are in packets. (April and May) Permit renewals are being returned to the Health Department daily.

**Outreach-**We are partnering with WV Breast & Cervical Program to sponsor an Awareness Walk. Brooke Hancock Tobacco Prevention Coalition provided the Health Department with balloons to promote the Clean Air Regulation.

**Threat Preparedness-**As Jackie stated earlier, TP funding for the year ends June 30, 2015

#### **Old Business:**

Donna gave an update on the Clear Air Regulation. 3 Educational Workshops were held on May 15<sup>th</sup> and 20<sup>th</sup>. -2 at the Weirton Library; 1 at the Chester City Building- There were 20 businesses represented. Jackie and Donna felt they were informative to those attendees. Donna reported the establishments are still calling with questions. Donna was asked to attend the monthly Managers meeting for the Gumby's corporation to answer questions for staff and managers. The meeting is July 8<sup>th</sup> in Wheeling. The Brooke Hancock Family Resource

Network is currently sponsoring a commercial on Channel 9 reminding viewers of the Clean Air Regulation beginning July. Jackie also reported the Bill Boards are up as well.

**-Communications**

The public comment period for the amended Clean Air Regulation has ended. No comments were received. It was filed for record on June 9, 2015.

Mr. Curano called and spoke with Jackie requesting a 30 day extension. The Board discussed this briefly but no action was taken.

Received a thank you note from Oak Glen High School for the Health Department's assistance in their annual 5k run.

Received a thank you note from Oak Glen Middle School 5<sup>th</sup> grade for the presentation done by Jackie and Chelsea.

Jackie requesting information on the Wise Women Program. More details will follow at the next meeting.

Received an Official letter of retirement from Shirlee Posovich. She will be retiring October 31, 2015.

**New Business:**

Chairman Smith opened the floor for discussion regarding the Chairmanship and Vice Chairmanship nominations for the Board of Health. With the upcoming retirement of Wilma Boring from the Board, Phil Rujak suggested the discussion and nominations be tabled until the next board meeting in order to allow the new Board member to participate in the discussion/nominations. Wilma Boring made a motion to table the discussion/ nominations until the next Board meeting. Jill Orenzuk seconded. The motion passed.

Chairman Smith stated the next Board meeting will be August 4<sup>th</sup> at 4:30.

With no further business to discuss, Jackie Huff and Rick Smith presented Wilma Boring with a Hibiscus plant and cake for her years of service to the board.

Phil Rujak motioned to adjourn the meeting, Jill Orenzuk seconded.

The meeting adjourned.

Respectfully submitted for Health Officer Anna Suray, MD by Donna Gialluco