

BOH080216

The regular meeting of the Hancock County Board of Health was held on Tuesday, August 2, 2016 at 4:00 PM at the Hancock County Commission Office. Chair Jill Orenzuk proceeded with roll call. Board Members in attendance were: Rick Smith, Jim Pryor and Phil Rujak. Member Lisa Conti attended via Conference call. Staff members attending were: Administrator Jackie Huff, Health Officer Dr. Anna Suray, Chelsey Everly, Michelle Truax and Donna Gialluco. Guests in attendance were John Murphy, Mountaineer Casino and Steve Huba, East Liverpool Review.

Board Members reviewed the minutes from the Tuesday, June 7, 2016 meeting. Rick Smith motioned to approve those minutes. Jim Pryor seconded the motion and the motion carried.

Board Members were asked to review the Financials for June and July 2016. Rick Smith motioned to accept the Financials as presented, Phil Rujak seconded. The Financials will be filed for the auditor.

Communications

Jackie Huff told board members of the Audit that was presently being conducted for 2014 & 2015. This is required by the state. Each board member received copies of a letter of engagement in their packet. Also in Board packets was a letter from DHHR stated our budget for FY 2016-17 was approved and what the allocation would be for the Health Department. Jackie also informed the Board 2 members must complete a questionnaire required by the Auditor. Phil Rujak and Jim Pryor will complete on behalf of the Board.

Program Reports from Staff

Administrative- Jackie Huff reported the Budget for FY2016-17 was approved at \$193,780.00. The first quarter check has been received and deposited. (\$38756.00). The Threat Preparedness Budget was approved at \$50,762.00. The Immunization Grant had been cut, however it was approved at 90%. (\$6981.40)Threat Preparedness and Immunization Grant are Federal Funded Grants. Chelsea Everly reported on the Community Needs Assessment Survey currently being conducted by the Health Department. To date 60 residents have responded. All Board Members received a copy and are encouraged to complete the survey. It is posted on our Facebook Page and Website. It will be available until August 25th.

Clinical-Family Planning Clinics will be held August 31st and September 28th. Clinical Reports for June and July are in Board member packets.

Environmental- Donna stated Environmental reports are in packets for June and July. Clean Indoor Air Inspections have now been added to the report. It will also include complaints and follow ups.

Outreach-Donna announced the Breast Walk will be held Saturday, October 8th starting at 10 am at the Health Department. The Health Department will participate in CHANGE Inc.'s Wellness Fair on Wednesday August 10th. Wayland Harris and Chelsea Everly will be presenting "Administering Narcan Training" to the School Nurses and Administrators for Hancock County Schools. To celebrate the Clean Air Regulation first anniversary, the Health Department distributed lunch bags (donated to the Health Department by the American Lung Assoc.)at Starvaggi Memorial Park and Tomlinson Run Park during the month of July. Michelle announced Shingle shots are available.

Threat Preparedness- Jackie reported the TP grant has been approved and the first invoice has been sent.

Public Comments

None.

Old Business: The Board discussed a letter received by the County Commission and forwarded to the Board. Phil Rujak motioned to accept the letter as a matter of record. Lisa Conti seconded and the motion passed.

New Business: Rick Smith asked Jackie to report on any movement or comments from Dr. Gupta. Jackie reported a briefly on the Health Department's role in assisting the flooded areas in the southern counties. 50 doses of Tetanus were sent from our Department. She also stated she is in daily communication with the Brooke County Health Department in regards to the flooding in the northern part that county.

Jackie Huff stated the next Board meeting will be October 4, 2016.

With no further business to discuss, Rick Smith motioned to go into executive session to discuss a personnel matter. Phil Rujak seconded. Upon returning from Executive session, Chairman Orenzuk called to adjourn the meeting; so moved by Rick Smith seconded by Jim Pryor.

The meeting adjourned.

Respectfully submitted for Health Officer Anna Suray, MD by Donna Gialluco