

BOH080415

The regular meeting of the Hancock County Board of Health was held on Tuesday, August 4th at 4:30 PM at the Hancock County Health Dept. Board Room. Chair Rick Smith proceeded with roll call. Board Members in attendance were: Jim Pryor, Phil Rujak, Jill Orenzuk and new Board Member Lisa Conti. Staff members attending were: Administrator Jackie Huff, Health Office Dr. Anna Suray, Carlyne Baker and Donna Gialluco. Guests in attendance were Linda Holmstrand, American Lung Association and Jim Dunlap, Mountaineer Casino. Chairman Smith welcomed new Board Member Lisa Conti. Ms. Conti, a Registered Nurse is born and raised in Hancock County. She is currently employed at Weirton Medical Center and manages the Physician Practices.

Board Members reviewed the minutes from the Tuesday, June 9<sup>th</sup>, 2015 meeting. Phil Rujak motioned to approve the minutes from the June 9<sup>th</sup>, 2015 meeting. Jim Pryor seconded the motion and the motion carried.

Board Members were asked to review the Financials for June & July 2015. When asked to comment on the financials, Jackie Huff stated June's statement ended the fiscal year. 2015 P & L is comparable to 2014. Board Chair Smith asked a question about the increase in Immunizations from June to July. Jackie answered stating with the nearness of school starting in August, parents are getting their children's Immunization's up to date. Jill Orenzuk motioned to accept the Financials, Jim Pryor seconded. The Financials will be filed for the auditor.

### **Program Reports from Staff**

**Administrative-** Jackie reported the program Office Ally and Practice Mate are currently being installed for use by both the Administrative and Clinical staff. These programs will aid the Health Department for billing services and electronic record keeping. September 1<sup>st</sup> is the target date to have these programs in operation. With funding from the Threat Preparedness Grant, a security system is being installed in the Health Department.

**Clinical-** Nothing to report.

**Environmental-** Donna stated Environmental reports are in packets for June and July. We have developed a new format for reports; combining the food establishments and tracking the Clean Air visits. Utilizing Health Space 100% to prepare reports, track permits (all are in), invoices, and notify Sanitarians of which inspections are due in the any given month.

**Outreach-**The Health Department will participate in a Wellness Fair sponsored by CHANGE, Inc. on Wednesday, August 12<sup>th</sup> from 9am-noon at the SACC. We will be promoting our programs and Second Hand Smoke Awareness. We will be offering Testing for the levels of Nicotine in a person's body caused by inhaling Second Hand Smoke. We will also offer the kits to people to conduct the test at home. The Health Department is hosting a Walk for Women...Taking a Step Against Breast Cancer Awareness Walk on Saturday, October 24<sup>th</sup>. More details to follow.

**Threat Preparedness-**As Jackie stated earlier, TP financials have been completed and submitted for the grant ending period 6/30/2015. Wayland has conducted Outreach Informational Seminars at the Senior Centers in Weirton and Hancock County.

### **Unfinished Business:**

Phil Rujak made a motion to remove from the table discussion regarding the Chairmanship and Vice Chairmanship nominations for Board of Health. Jim Pryor seconded. Motion carried. At the time, Chairman Smith called for a nomination motion. Phil Rujak motioned to nominated Jill Orenzuk as Chairman of the Board of Health for the next 12 months. Lisa Conti seconded. Motion carried. Chairman Smith called for a nomination for a vice Chair. Phil Rujak nominated Jim Pryor as Vice Chairman. Lisa Conti seconded. Motion carried.

**Old Business:**

Update on Clean Air Regulation-Jackie reported we are 30 days into the Regulation. It seems most establishments are in compliance. We have been granted funding for addition compliance checks by other county Sanitarians outside of normal business hours if needed. Jackie Huff stressed we are investigating every complaint. Chairman Smith asked Mr. Dunlap if Mountaineer was experiencing any problems with the Regulation. He responded by saying they have had a few that would not comply and the Sheriff had been called but for the most part everyone has complied.

**New Business:**

No new business was discussed.

**Communications**

Jackie Huff reported the next task force meeting is Monday, August 10<sup>th</sup> in Charleston. She plans on attending and will report to the Board at the next meeting.

Mosquito traps were set at Conkle Farms by request from Commissioner Davis.

Chairman Smith stated the next Board meeting will be October 6<sup>th</sup> at 4:30.

With no further business to discuss, Chairman Smith called for a motion to adjourn.

Jill Orenzuk motioned to adjourn the meeting, Lisa Conti seconded.

The meeting adjourned.

Respectfully submitted for Health Officer Anna Suray, MD by Donna Gialluco