

BOH100615

The regular meeting of the Hancock County Board of Health was held on Tuesday, October 6, 2015 at 4:30 PM at the Hancock County Health Dept. Board Room. Chair Jill Orenzuk proceeded with roll call. Board Members in attendance were: Jim Pryor, Phil Rujak, Rick Smith and Lisa Conti. Staff members attending were: Administrator Jackie Huff, Health Office Dr. Anna Suray, Carolyne Baker, Chelsea Everly, Sophie Eastham, Michelle Truax and Donna Gialluco. Guests in attendance were Linda Holmstrand, American Lung Association and John Murphy, Mountaineer Casino.

Board Members reviewed the minutes from the Tuesday, August 4, 2015 meeting. Lisa Conti motioned to approve the minutes from the August 4th, 2015 meeting. Rick Smith seconded the motion and the motion carried.

Board Members were asked to review the Financials for August and September 2015. When asked to comment on the financials, Jackie Huff stated reports are in line with the budget so far this year. Rick Smith motioned to accept the Financials as presented, Phil Rujak seconded. The Financials will be filed for the auditor.

Communications

Jackie Huff reported Sanitarian Chelsea Everly created a Facebook page for the Health Department. To date it has over 9000 shares. The biggest "hit" so far has been a post about rabies and second was a post about the mosquitos in Chester.

Jackie also reported the Health Department's website has been hacked a couple of times. Currently, the staff is unable to upload information on a daily basis. (Must e-mail Beyond Marketing to get information uploaded.) She is working with Beyond Marketing and the other Health Departments to have the sites updated ASAP.

Program Reports from Staff

Administrative- Jackie reported the Health Department will have a NCOA (National Committee on Aging) employee beginning October 15th. This will not replace any Health Department Employee nor is there any expense to the Health Department. The Lunch and Learn for Local Legislators was cancelled due to lack of interest by our legislators. Also the Task Force meeting was cancelled due to inclement weather. No new meeting date has been set. (New meeting date will be posted on Natalie Tennant's website) Jackie noted the "White Paper" proposal was in Board Member's packets.

Clinical- Jackie reported there is a State Funding Opportunity for the Immunization Program in which the state will provide laptops and notebooks to Health Departments to record Immunizations. Parents will be able to track their Immunizations for their children. Kolleen Dayton resigned as the CNP for the Family Planning Clinic. Jackie will be talking with a few people who have expressed interest in the position. Michelle reported there is one case of Pertussis confirmed in Hancock County. The school system has been contacted and our Nurses have been working closely with them. Children and Adults will be tested as nurses/doctors deem necessary.

Environmental- Donna stated Environmental reports are in packets for August and September. We have begun tracking the Clean Air visits on the report. Chelsea reported several complaints have been registered concerning the mosquitos in Chester particularly at Allison Primary and the City Park. Mosquito traps were set by Chelsea, Donna and Jackie. The mosquitos were sent to the state lab for identification. Once identified, the information will be posted on our FB page. Carolyne stated she and Shirlee presented a hand washing skit to the preschool

children at Einstein's. Chelsea will be presenting at the State Nursing Home Assoc. Annual Conference on Friday, October 16th.

Outreach-The Health Department participated in a Kids Day Fair sponsored by Weirton Medical Center on Saturday, September 19th. We promoted our programs and Second Hand Smoke Awareness. The Breast Awareness Walk is Saturday, October 24th. Registration begins at 9 am. T-shirt donation requests went out and the response was very good. We have solicited local businesses for door prizes. We have gift bags to distribute and there will be a balloon launch. We are also participating in Paint the Valley Pink. We have presented wreaths to the County Commission Office, City of Chester and New Cumberland and received proclamations from all proclaiming October as Breast Cancer Awareness Month. Saturday, October 10th Sophie will be representing the Health Department at the Holding Hands for Hope Auction in Chester. She will be passing out pink carnations on behalf of the Health Department. We have applied for a grant through the Hancock County Savings Bank Foundation.

Threat Preparedness-Jackie reported we are planning a KI distribution in conjunction with the First Energy Drill.

Comments-

Chair Orenzuk recognized Linda Holmstrand from American Lung Assoc. and John Murphy from Mountaineer.

Old Business:

Nothing was discussed.

New Business:

Jackie requested the Board review and increase the Clinical fee for services. As in the past, once approved by the Board; the Health Department will publish for a 30 day comment period. When that ends, the fees will go into effect. Phil Rujak made the motion to approve the new clinical fee schedule once the 30 day comment period ends. Rick Smith seconded the motion. A letter will be sent out and the fee schedule will be distributed to the 3 libraries in the county.

Chairman Orenzuk stated the next Board meeting will be December 11th at 12:00 pm.

With no further business to discuss, Jackie Huff requested the Board enter into Executive Session to discuss a personnel matter.

Chair Orenzuk called for a motion to enter into Executive Session. So moved by Jim Pryor and seconded by Rick Smith.

Rick Smith moved to return from the Executive Session, seconded by Phil Rujak. Upon returning from Executive Session- a motion was made by Lisa Conti to remove the Increment Pay Policy for Health Department employees. The motion was seconded by Rick Smith and carried.

Phil Rujak motioned to approve a 2% Cost of Living increase for Health Department employees effective January 1, 2016. Jim Pryor seconded and the motion carried.

With nothing further, Chair Orenzuk called to adjourn the meeting. So moved by Rick Smith seconded by Phil Rujak.

The meeting adjourned.

Respectfully submitted for Health Officer Anna Suray, MD by Donna Gialluco