

BOH120916

The regular meeting of the Hancock County Board of Health was held on Friday, December 9, 2016 at noon at the Hancock County Commission Office. Vice Chair Jim Pryor proceeded with roll call. Board Members in attendance were: Rick Smith, Phil Rujak, and new board member Kyle MacPherson. Member Lisa Conti was unable to attend. Staff members attending were: Administrator Jackie Huff, Chelsey Everly, Carolyne Baker, and Donna Gialluco. Health Officer Dr. Anna Suray, MD attended via conference call.

Board Members reviewed the minutes from the Tuesday, October 4, 2016 meeting. Phil Rujak motioned to approve those minutes. Rick Smith seconded the motion and the motion carried.

Board Members were asked to review the Financials for October and November 2016. Rick Smith asked Jackie Huff to comment on the financials. Jackie reminded Board members the Health Department receives funding quarterly. Also as a result of the 25% budget cut for FY2016-2017, expenses are being monitored very closely. Travel expenses have decreased. She also noted layoffs may be necessary in Hancock County as well as other Health Departments in the Northern Panhandle. Rick Smith motioned to accept the Financials as presented, Phil Rujak seconded. The Financials will be filed for the auditor.

**Old Business:** Rick Smith addressed the members in regards to Mr. Arneault's presentation at the last meeting. Rick stated he appreciates Mr. Arneault's involvement in an attempt to utilize equipment that removes most of the poisonous gas from the air at the casino and in cafes; it is not COMPLETELY removing the gases. Rick reiterated that as the Health Department, their concern should be for the health of the people of Hancock County and the state of West Virginia and "you can't put a price on health." Phil Rujak agreed with Rick and the Board of Health must concern itself with the health of the county residents. The financial issues should be addressed by the Economic Development Group. Vice-Chair Pryor also agreed and added the county has a drug problem that needs to be addressed also. He stated he believes businesses look at the work force available to them and Hancock County is lacking an abundant work force. Kyle MacPherson agrees the drug epidemic is a concern he would like to see addressed. Jackie Huff stated in that regard to the drug problems, the Health Department is researching several programs to become involved in. One is a needle exchange program. She informed the members we currently have Narcan (naloxone) administration training and distribution available to residents in addition to free drug testing kits.

**New Business:** As a result of the chairperson not being reappointed, a new chairperson needed to be elected. Phil Rujak nominated current vice chair, Jim Pryor. Rick Smith seconded the motion. No other nominations were received. Jim Pryor was elected the chairman by a 3-0 vote. (Lisa Conti was absent, Jim Pryor abstained) After receiving no nominations for a vice chair, Rick Smith made a motion to table the nomination and election of a vice chairperson until the next Board meeting. Kyle MacPherson seconded. A vice chairperson will be selected at the next Board of Health meeting. Jackie Huff shared with the Board a list of tentative dates for 2017 meetings. Donna Gialluco commented the days are available with the Commission office and are the minimum number of meetings required according to the BOH by-laws. Phil Rujak made a motion to accept the dates with Rick Smith seconding.

**Communications:** Jackie Huff shared with the board 2 unsigned letters from community members. Both were in support of the CIA regulation. (Copies are in their packets.) Dr. Anna requested copies of the letters. Rick Smith asked if our CIA reports could be published in the paper.

## **Program Reports from Staff**

**Administrative-** Jackie also informed the Board the audits for 2014 and 2015 are complete. Each member received a letter from the auditor's office in their packets.

**Clinical-**Jackie reported Clinical reports for October and November 2016 are in Board packets. Jackie reported clinic encounters are down in comparison to previous months. Family Planning Clinics are scheduled for December 21, 2016 and January 11, February 8, and March 8, 2017. Jackie gave an over view of Michelle Truax's report. Michelle reported Shingle and Flu vaccines are still available. A flu clinic using "private purchase" vaccine was conducted at Bellofram in Newell.

**Environmental-** Jackie stated Environmental reports are in packets for October and November.

**Outreach-**Jackie reported the Breast Cancer Awareness Walk was a success. The Health Department raised \$2000 for the West Virginia Breast and Cervical Cancer Fund. Also to raise community awareness during Diabetes Awareness Month (November), the Health Department partnered with the UOVDC in sponsoring a walking contest. Residents recorded their steps to the Health Department and the winner received a \$25 gift card. Donna mentioned several entities that partnered with the Health Department to promote walking. Those were: the cities of Chester and New Cumberland for use of the gymnasiums; Oak Glen and Weir High school for use of the outdoor tracks and Millsop Community Center for use of the gymnasium.

**Threat Preparedness-** Jackie reported approximately \$6000 was to be returned to each local health department from the original federal grant funded however, she was notified the state of West Virginia was keeping the funds at the state level.

### **Public Comments**

None

Chairman Pryor stated the next Board meeting will be Tuesday, February 7, 2017.

Jackie Huff requested the board go into executive session to discuss a personnel issue. Rick Smith made a motion and Phil Rujak seconded.

Upon returning from executive session, Jackie reported the BOH agreed to pay the Dental and Eye premiums for Health Department employees for one year. (This is through a "piggy back" with the County Commission office.) With no further business to discuss, Rick Smith motioned to adjourn the meeting; Phil Rujak seconded the motion. The meeting adjourned.

Respectfully submitted for Health Officer Anna Suray, MD by Donna Gialluco