

BOH04232019

The reschedule meeting (from April 2<sup>nd</sup>) of the Hancock County Board of Health was held on Tuesday, April 23, 2019 at 4PM at the Hancock County Commission office. Chair John Plesa proceeded with roll call. Anthony Pavalis, Nicole Glass and Sandra Haspel were present. Sam DeCapio was absent due to family medical issues. Chair asked that consideration be taken for his absences due to his sons' medical issue. Board members present agreed and wished all well. Dr Rhody was present as well as Jackie Huff, Administrator and Chelsea Everly. Commissioner Barnabei attended.

Board members reviewed the minutes from February 2019 meeting. Anthony Pavalis motioned to accept the minutes as presented. Nicole Glass seconded the motion and motion carried with all voting in the affirmative.

The financials from February and March 2019 were reviewed and Nicole Glass motioned to approve the financials as presented. Anthony Pavalis seconded the motion and the motion carried with all voting in the affirmative. The financials will be filed for audit. Chair Plesa stated that the Board had been signing off on invoices prior to the meetings actual start time, and they were considered approved for payment.

Old Business or Public Comment: Mike Nixon representing the Newell volunteer fire department and Newell civic council. Provided the Board with handouts. He stated, he was here to file a complaint and that he was being targeted because he was a smoker. Mr. Nixon went on to state that he has smoking sign violations and has been fined due to not posting. He felt that the entire county was not complying and requested a refund of the fees that he had paid. He stated he had given the Health department employees 9 or 19 complaints against other non-permitted businesses. When asked what the business where he referred to churches, law offices, and county vehicles including police and deputies. The Board confirmed that he was NOT been targeted and that they were not aware of any specific complaints that he submitted. Jackie Huff stated that the only complaint she received was of a county employee smoking in county truck. That is the only complaint she had received, and she did address it with the county commission through the county manager, Bob Vidas. Any and all **specific** complaints are addressed by the department. John Plesa suggested, that all future complaints be on paper so that there is record on a document. Mr. Palavis asked him what exactly he wished for this board to do? Is he mad because he is required to post stickers on the doors stating no smoking? Mr. Nixon responded, if I can get through this presentation you should be able to understand. He then referenced a newspaper article from 3 years ago and quoted an employee's presentation at county commission meeting stating the ill effects of smoking and second-hand smoke on people. It was stated in article that smoking is the number one preventable cancer-causing disease. He presented a paper with R.A.M written on it said it stood for (Radar Absorbing Material) and an EPA (diesel fuel) document. The board responded that the articles he referenced were dated and some had nothing to do with the Hancock County Health Department. He then gathered his documents and thanked the Board for their time.

New Business: Fees for Service review. Consideration for the increase of fees across the board. Specifically, the re-inspection fees for violations and repeated violations. Discussion started on the topic, Mr. Plesa asked what the process would be to revisit the fee structure. Jackie Huff stated, that once the fees are agreed upon, it is voted to 30-day public comment period and then the comments if any are heard before the Board. After the Board votes to accept the fees, the schedule then goes to Bureau of Public health for review and approval. Mr. Plesa then made a motion. That a proposal be put together for the next meeting for the board consideration of a new fee structure. Anthony Pavalis seconded the motion. The motion for the proposal was passed with all voting in the affirmative. Jackie Huff asked who would be doing the proposal? Mr. Plesa stated that he would work with Jackie on the process.

Mr. Plesa then went on to the other item on the agenda. Legionella discussion on steps forward after the CDC's recommendation. Referencing the report, the CDC recommended for the Health Departments role. *(Italics is the health departments response)*

1. Continue enhanced surveillance and detailed hypothesis generating interviews for any additional cases identified in persons in Hancock County or the surrounding counties who may have worked at the racetrack complex or had an exposure on site. These activities are crucial to aid in the prompt identification of additional cases and of potential source control problems. *Follow up is ongoing and additional cases or probable are investigated as with all reportable diseases. The timeline for disease reporting was provided to the board for review. It was recommended that the racetrack have continued vigilance for respiratory-associated illness in employees, especially when warm weather returns.*
2. Consider providing training to local healthcare providers and laboratorians regarding Legionnaires' disease, timely testing for *Legionella* to minimize underdiagnosis, the importance of collecting lower respiratory specimens for culture in addition to urine antigen testing for case surveillance and outbreak response, and the preservation of these samples at least until the UAT result is available and negative. *Hospitals, labs and physician offices have been provided additional education on the proper test to gather with a positive legionella result. Ongoing contact with these entities ensures proper reporting of all diseases to the Health Department.*
3. Continue open communication with the public regarding the investigation. *Social media, News, newspapers and Community outreach are utilized to educate all about stopping the spread of disease. This is ongoing function of the health department staff.*
4. Hot tub, Plumbing and HVAC system was discussed. *The hot tub was removed, and the facility was told only a commercial grade hot tub would be permitted. The HVAC system was recommended to repair and replace existing air handling system and exhaust fans serving the first floor and bring all up to code standards. The racetrack sealed the large crack between the 1<sup>st</sup> and 2<sup>nd</sup> floor. Plumbing-racetrack should optimize their water system to ensure residual disinfectant throughout and water temperatures at distal sites are (77 degrees-108 degrees F) As system flush of entire should be done to eliminate possible stagnation due to seasonal closures. Racetrack was recommended to have a Comprehensive water management plan for all buildings at the site. To ensure routine testing of pH, temps and disinfectant residual.*

Reports from staff:

Jackie Huff reported out:

Administrative-The Program plan and budget is in process needs completed by June 1, 2019. No major changes from last year expected. Jackie will contact all board member by email before next meeting for approval. The Chair and Health Officer will need to sign off on the reports. The Harm Reduction grants are almost completed for the first year. The one grant for Harm Reduction has been extended a second year. That grant has been submitted for approval.

Training on June 9<sup>th</sup> in Wheeling all staff to attend. The department will need to be closed for the training. The board stated no objection to the staff attending.

Clinical -reports included in packets. Health Alert Network is included it is regarding the HIV outbreak in Cabell County Area. The state continues to be working on the Hepatitis outbreak. The HAN report is shared with partners in the medical fields and is geared towards those groups that would deal with the topic of the Alert. (examples Long term care facilities and childcare)

Environmental - reports were provided for review. Waiver requests that have been submitted by business need to be discussed for approval or denial and to let the health department staff know of how to proceed.

Chair Plesa motion to approve the waivers submitted from Homeplate and Chester American Legion that would include restrooms in the lvi gaming area. The staff of the department would not be required to inspect the restroom contained in the lvi rooms. Nicole Glass seconded the motion and the motion passed with all voting in the affirmative. Chair Plesa asked that a letter be sent to both places to let them know the waiver was granted.

Jackie Huff made the Board aware of a possible sub- division and septic issue that is occurring. The perc test and soil analysis are not perfect for septic install. Mr. Glasgow took the septic installers test and passed to be able to install. Mr. Herteges from the state environmental sewage department joined Carolyne Baker on visit to site. At this point no paperwork has been submitted. The department is awaiting the proper paperwork before any further work can be done.

Outreach- Preschool Orientation is being held at Allison Elementary and New Manchester Elementary in May. The Health Department will be on site to offer required immunization to start school.

Threat Preparedness-Grant is written a submitted for approval. The amount is \$5000 dollars less than last year. The grant was written with some minimal decrease in time on Threat work to cover loss of money.

Chair Plesa asked the department if they had heard back from the Prosecutor Office? The department had not heard back. He then asked for Jackie to send out another email for follow-up and update the list to be current from previously submitted.

Jackie stated she would do follow-up. This posed another question and concern. The applications and invoices for permits were mailed out to business on April 15<sup>th</sup>. Some of the businesses have outstanding fees and the application that is completed state that no permits will be issued with outstanding fees or until the fees are paid. Jackie ask the Board if this is how the current board wishes to continue because there are some business with outstanding fees. The members of the Board all agreed to proceed and collect fees before the permits will be issued. Chair Plesa then made all aware that the business that are paying by NSF checks in the past will not be able to pay by cash or check. The payment must be with a cashiers check, certified check or money order. The board all agreed.

The next meeting will be on June 4, 2019 at 4:00PM at the Hancock County Commissioners office.

With no further business to discuss at this time Nicole Glass made a motion to adjourn and Anthony Pavalis seconded the motion .Meeting was adjourned.

Respectfully submitted on behalf of Dr. Rhody by Jackie Huff

