

BOH06042019

The regularly scheduled meeting of the Hancock County Board of Health was held on Tuesday, June 4, 2019 at 4PM at the Hancock County Commission office. Chair John Plesa proceeded with roll call. Anthony Pavalis, Nicole Glass, Sam DeCapio and Sandra Haspel were present. Staff present were Dr Rhody, medical director, and Jackie Huff, Administrator, Chelsea Everly and Carolyn Baker environmental department. Commissioner Joe Barnabei attended. Sam DeCapio thanked everyone for their consideration during his trying times. Roberts Rules of Order presentation was attended by the Chair and he will share the information with all. A take away from the presentation is that second of a motion is not required by the Board Members so the Chair will not ask for a second anymore.

The Chair asked the members to review the minutes. He then asked if there were any objections or corrections to the minutes? Having no objections, the minutes were approved.

The financials were then reviewed. Chair asked if there were any objections having heard none the financials were then approved.

No Public Comments.

Old Business: The review and discussion of the fees for service. Fee for Service proposal or draft was provided to the Board for review. Discussion with the BPH states that the fees schedule is based on cost analysis of what is required to do the service. Fee cannot be punitive. Included at the bottom of the proposal were some information on Permits. The Temporary Permits fee—The ending dates of some Permits and the elimination of the Seasonal Permit wording on the application which was confusing. Chair Plesa then discussed the fees and the punitive definition and how it affected the approval process. He then asked Jackie to explain the process for approval of the fees for service. Jackie stated, once the Board agrees on the fees then it is voted on and put out for 30-day public comment. The public comments are then gathered and shared with the Board. At the next meeting the discussion continues with the consideration of the public comments. The Board can then vote to approve the fees contingent upon the BPH final approval. Then the comments and fees schedule are sent to the Bureau for final review and approval.

Then Chair asked for discussion. Anthony Pavalis, Vice Chair asked Chair about the Clean Air reinspection fees and if he felt that was enough and what we could charge. Chair acknowledged yes. Jackie then explained that at the bottom of the fee schedule Temporary Permit Fee was listed as \$50. That is the maximum that code states can be charged. The Board currently charges \$10 for the temporary permit the Board can charge any amount or none up to the maximums.

Anthony Pavalis then asked if the establishments with outstanding invoiced fees have paid those fees. Discussion previously stated that permits would not be issued with outstanding fees. Jackie stated that 3 facilities had not paid to date. The applications will be due before June 30th and that with the mailed applications the invoices with all fees were sent.

With no further discussion the Chair moved to approve the fees to be sent out for 30-day public comment beginning on June 5th. A vote was taken, and all member voted in the affirmative. Motion approved. The fees will be available for review on web page, social media, 3 public libraries in the county and at the Health department. The newspaper will post where they are available for review.

Other business discussion was that on the back of the application there was a section that stated Seasonal or Prorated Permit Fees. The section was confusing and in checking with the state there are no seasonal fees. The prorated fees only pertain to new business opening. The statement of seasonal will be removed from the back or second page of the application. There will be no seasonal permit issued including mobile food units for next years applications or any requested application from this point forward. The board acknowledged and no objections were voiced.

Staff reports:

Jackie Huff reminded the Board that all staff will be attending a training in Wheeling on Friday and the office will be closed.

The budget program plan had gone out to all Board members for approval by email. John Plesa, Anthony Pavalis and Nicole Glass approved the budget/program plan to go to the state. John Plesa signed the acknowledgement form and all documents were sent. At the meeting Dr. Rhody signed and that document will be sent.

Jackie Huff shared with the Board information on a meeting that took place with Mountaineer. In attendance was Jason Pugh, VP and general manager, Brad Long water operator and Jackie, Chelsea and Carlyne of the Health Department. The purpose of the meeting was to open communication with the facilities and to discuss the Legionnaire findings with the new VP. The facility has a new(water) procedure manual that is in process of being in place. The environmental staff of the Health department stressed the importance of reporting and documenting the water samples that are submitted. The HVAC system recommendation from the CDC were discussed and specifically the HVAC on trackside which had no outside air flow. It was recommended that an outside professional HVAC company review the current system and recommend how to improve the system. Per the CDC recommendations Mountaineer was asked if the HR office could possibly follow and alert any spikes in the employees' illness especially with respiratory symptoms which is common with Legionnaires disease. They would look in to how to maybe provide the information.

Jackie alerted the board to an incident that happened that morning of the BOH meeting of a call received from a patron that the Mountaineer hotel was without water from 5AM to 5PM on Tuesday. The email stated no notification was given and that about 1:30AM that a notification was hung on the wall of the halls in the hotel. When Jackie checked with Brad Long, he confirmed the outage said it was in the works for several weeks. She asked if he had contacted the state engineers about this, he stated no. He stated it only affected the Grand Hotel and the guest were given the option to relocate. I contacted the State they were not aware of the situation. I asked that Brad check to make sure all patrons had been relocated and made sure that the boil order would be in affect once water was restored. Jackie then emailed Jason Pugh about the process and what had occurred. He stated he was not aware that notification needed to be done and was concerned about the time to get things done correctly so that the hotel could be reopened. The state also notified the water operators of the process.

Clinical Reports were in the Boards packets. Slight increase in Measles vaccine have occurred due to the National outbreak.

Chair asked if there has been a spike in AIDS testing due to outbreak. Jackie reported that several test had been reported by the department. Dr. Rhody stated he had some information on a drug for HIV that he will provide to the staff for further investigation.

Environmental Reports were included within the information provided. Discussion on facilities that have not provided plans to meet requirements of the Clean Air Amendment. A few had not submitted the plans yet. Awaiting the decision to stay smoke free or submit the revised floor plans. Several still not compliant. If Prosecutors Office does not respond to the submitted facilities with plan of action the Chair stated alternative approach might be taken. Carolyne Baker stated, The Chester VFW is to remain smoke free according to inspection today.

She reiterated that she did not receive any complaints from Mr. Nixon who spoke before the Board last month. She wanted the Board to know that we follow up on all complaints.

Dr Rhody had received by mail information about Radon Test kits. He asked to place the information on Facebook and the Web page. It stated kits would be provided if contact the state.

Community Outreach:

Chelsea and Michelle attended Oak Glen High School and did presentation on the many functions of the Health Department and at the same time educated students on those aspects. Safe sex abstinence, Harm Reduction and Drug misuse, animal responsibilities and rabies, Rabies increase and any other topics the class wished to discuss.

Harm Reduction is gradually increasing with participants.

With no further business to discuss the chair stated next meeting will be on August 6, 2019 at 4:00Pm the meeting was then adjourned.

Respectfully submitted for Dr Rhody, by Jackie Huff