

BOH06052018

The regular meeting of the Hancock County Board of Health was held on Tuesday, June 5, 2018 at 4 pm at the Hancock County Commission Office. Chair James Pryor proceeded with roll call. Board Members in attendance were: Sam DeCappio, Phil Rujak, Kyle MacPherson and Lisa Conti. Staff members attending were: Administrator Jackie Huff, Chelsey Everly, Carolyne Baker, Michelle Berneburg, Becky Weekley and Health Officer Dr. Anna Suray, MD. County Commissioner Joe Barnabei was present.

Board Members reviewed the minutes from the Tuesday, April 10, 2018 meeting. Phil Rujak motioned to approve minutes. Kyle MacPherson seconded the motion and the motion carried. All were in favor of the approval of the minutes.

Board Members were asked to review the Financials for April and May 2018. Lisa Conti motioned to accept the Financials as presented, Kyle MacPherson seconded. The Financials will be filed for the audit.

**Old Business:** The 2019 budget was previously approved, and all documents have been sent to the state.

**New Business:** Jackie Huff reported that due to the changes in Board members the signature authority of the checking accounts was changed removing Rick Smith and adding Phil Rujak. Dr Suray and Sheriff Ralph Fletcher remain on the account. Jackie stated that soon the CD accounts need to be considered for either changing for better rates or changing the signature authorities. (Rick Smith is still on that account)

Chair Jim Pryor stated that the agenda for the next meeting needed to include nominations for election of officers and possible vote. He serves as Chair and will not be on Board at the August meeting. He confirmed with Vice Chair Rujak that he would be acting in his absence.

**Communications:** A proposal for a new color printer, scanner, copier and fax was presented. The current one is not able to be fixed and is 12 years old. The Board reviewed the information and Phil Rujak moved to purchase the combination printer etc. Kyle Macpherson seconded the motion. All members voted in favor. The motion passed.

### **Program Reports from Staff**

**Administrative-** Jackie reported program plan and budget submitted to state awaiting their approval.

**Clinical-** Reports in the Boards packets. Numbers are a little low in patient's numbers. Phil asked why the numbers are low. Jackie stated that it is a saturated market with many offering the same services.

Jackie reported that there is a Hepatitis A outbreak in the state and that weekly conference calls are taking place to keep all aware of the status. Lisa Conti asked if there was vaccine available if needed or how long it would take to receive? Vaccine is on site presently but would request more as needed for Hepatitis A vaccine. The state has requested assistance if anyone can help with the disease investigation, Jackie forwarded the information to Michelle Berneburg in the office.

**Environmental-** Jackie stated Environmental reports are in packets  
Inspections are on schedule. Invoices for Permits are out and have been coming in steadily. There is approximately \$25,000 still out for renewal due before the end of June 2018

**Outreach-** Harm reduction discussion took place on the program and why the Kanawha location was stopped presently. Explanation on the needle exchange in Hancock (needle for needle) was explained and that the education components will continue and to provided resources to participants as requested. Narcan on hand will expire at the end of June 2018 other state agencies are looking to provide more Narcan as grants become available. We distributed approximately 300 Narcan kits with possible lives saved.

**Threat Preparedness-** Jackie reported that the current grant is be completed at the end of June. The new grant for 2019 has been submitted to the center for approval by the state.

FEMA drill is next Tuesday the 12<sup>th</sup> of June and the Health department will participate. The Health Department will be testing the shift changes of the staff.

### **Public Comments**

Phil Rujak, Thanked Jim Pryor for his integrity and professionalism in serving on the board, but most of all for his friendship and being a good person.

Jim Pryor thanked everyone in this group and the Board for their friendship. Jim said it was an honor and privilege to serve.

Commissioner Barnabei introduced John Plesa whom the commission appointed to replace Jim Pryor. Mr. Plesa term will start on July 1, 2018 after he is sworn in by the county clerk. He then thanked Jim Pryor for his service on the Board of Health.

Chair, Jim Pryor, thanked all the staff for their hard work and dedication to their jobs. He felt that the staffs' dedication and hard work made his position on the board better. He expressed

The staff and other Board members presented Mr. Pryor with a thank you gift for his dedication in serving on the board.

The next regular scheduled meeting of the Board of Health will be on August 7, 2018 at 4:00PM at the Commissioner's office.

With no further business to discuss the meeting was adjourned. Motion to adjourn was made by Phil Rujak and seconded by Lisa Conti.

Respectfully submitted for Health Officer Anna Suray, MD by Jackie Huff