

BOH08062019

The regularly scheduled meeting of the Hancock County Board of Health was held on Tuesday, August 6, 2019 at 4PM at the Hancock County Commission office. Chair John Plesa proceeded with roll call. Anthony Palavis, Nicole Glass, Sam Decapio and Sandy Haspel were present. Staff present were Jackie Huff, Administrator, Carolyne Baker and Chelsea Everly environmental department. Dr Rhody was not present at roll call and would be arriving late. Joe Barnabei, County Commissioner was in attendance.

The Chair asked members to review the minutes. He then asked if there were any objections or corrections to the minutes? Having heard no objections, the minutes were approved.

The financials were then reviewed. Chair asked if there were any objections or questions to financials? Having heard no objections, the financials were approved and to be filed for audit. The invoices were approved for payment by the board members.

Public Comments: None

Old Business: The public comment period ended on July 5, 2019 for the Proposed Environmental Fee Schedule. There were no public comments on the fees. With that information presented, Chair Plesa moved to accept the fee schedule and to submit to the Bureau for Public Health for final approval. Nicole Glass seconded the motion and the motioned passed with all voting in the affirmative. The Board directed Jackie to submit all the information to the state for final approval. Chair asked, how long does it usually take to get the approval? Jackie stated she was not sure, depends on the work load and happenings at the state level.

Chair amended the agenda to include Jeff Hughes with the Hancock County Public Service District to discuss the new sewer line project. All voting in the affirmative the agenda was changed. Chair then turned to Mr. Hughes for his presentation. The discussion was about the tie in of residents to the new sewer line project and specifically the WV code that states that the abandoned septic system SHALL be pumped, any water source or electrical shall be removed, and the tank shall be filled.

TITLE 64

LEGISLATIVE RULE DIVISION OF HEALTH SERIES 9 SEWER SYSTEMS, SEWAGE TREATMENT SYSTEMS, AND SEWAGE TANK CLEANERS

3.6. The owner or operator of a sewer system to be abandoned shall abandon the system in the following manner:

3.6.a. The contents of the sewage tank shall be removed by a certified septic tank cleaner. The tank or excavation shall be filled to eliminate any physical hazard. If the tank is removed it shall be disposed of in a manner approved by the director. Sewage treatment lagoons (ponds) shall be abandoned in a manner approved by the director and the chief, office of water resources;

3.6.b. Any electrical service to the system shall be terminated and electrical service boxes, switches, meters, and similar equipment, removed or rendered harmless;

3.6.c. Any water service to the system shall be disconnected; and

3.6.d. Any other potentially hazardous equipment associated with the system shall be removed or rendered harmless.

Mr. Hughes stated that there had been some apprehension of the residents to fill in the tanks, mainly from the cost associated to do so. It was anticipated that the cost to pump tank and to fill the tanks was around \$700. Contractors were stating that it needed done. The HCPSD were discussing possibly stopping the tie in or turn on until it was completed, however, that did not pass through their Board. The main question again is who will enforce the rule? Chelsea Everly stated that she spoke with the state regarding the rule. The response from state is that the Rule clearly states SHALL be done. After much discussion, the Board stated that we impose a reinspection fee to the homeowners if they do not follow the rule. Chair Plesa asked if the environmental staff would be able to inspect the systems to tell

if it was properly drained and filled. Chelsea stated that if the sewage tank had cement cover without other access points it would be very difficult. Carolyn stated that the permitted septic pumper trucks would have to drain the tanks. Carolyn stated that inspection of the tank was not one of the departments responsibilities. Board will continue to work on this for now the re inspection fee will be charged and that the education and requirement needs to be done to reach the residents. Newspaper was at the meeting and will cover the Rule and discussion.

New Business: DOP Salary schedule. The state approved a new minimum, market rate and maximum salaries per classification. Jackie provided the Board with the schedule and discussion on the health departments salaries and possibility of salary advancement for staff. The Chair moved to table the discussion until the next meeting in October. Sam DeCapio seconded the motion. All agreed and motion passed. He wished to have 2 volunteers of the members to spear head the gathering of information and recommendation to the full board at the next meeting. Sam DeCapio and Anthony Palavis volunteered to head the committee. Sam asked Jackie to provide him with information on the Northern Panhandle departments salaries as she had provided last year. Jackie will provide this to all board members. She reminded the Board that the maximum percent in a year is 10%. Chair Plesa reminded members that it is not an all for one rate. Can be done by merit and at different rates.

Staff reports:

Training being provided this Thursday the 8th and another on the 22th. The Course is called First Aid for Mental Health the 8th is geared towards youth and the 22nd for Adults. Anyone is invited to attend, and lunch is provided.

Clinical Reports were given, and the Immunization season is upon us and very busy.

Environmental reports were provided. Discussion already took place on the Sewage Project and Campgrounds applications are coming frequently. The

Outreach the Harm Reduction van is out in the communities on Tuesdays. Presently in Newell from 10:45-11:45. Lawrenceville 1:00-2:00 and Chester 2:00 to 3:00. Harm reduction grant is now able to be invoiced. The Breast Cancer Walk for Women will be held on October 19, 2019 registration is a 9Am with the walk at 10. Donations will be accepted anytime.

Threat Preparedness invoices and grant information timely submitted. Hospital Region I collaboration to identify the resource for all entities in case of emergency is ongoing.

Executive Session: None

Next Meeting date is October 1, 2019 at 4:00 PM

Motion to Adjourn was made by Chair Plesa all voting to adjourn.