

BOH080722018

The regular meeting of the Hancock County Board of Health was held on Tuesday, August 7, 2018 at 4PM at the Hancock County Commission Office. Vice Chair Phil Rujak (acting Chair) proceeded with roll call. Board members in attendance were: Sam DeCario, Lisa Conti, Kyle MacPherson and newly appointed member, John Plesa. Staff members in attendance were: Administrator, Jackie Huff Environmental staff Carolyn Baker, Chelsea Everly, Office staff Becky Weekley and Clinical Michelle Berneburg. Absent was Dr. Suray. Commissioner Joe Barnabei was present.

Board members reviewed the minutes from the June 5, 2018 meeting. Lisa Conti moved to approve the minutes as presented. Kyle MacPherson seconded the motion and the motion carried. All members voted in the affirmative.

Board members then reviewed the financials for June and July 2018. John Plesa motioned to approve the financials. Sam DeCario seconded the motion and the motion carried. All members voted in the affirmative. The financials will be filed for audit.

Old Business: New Copier, Printer, Fax was delivered and working well.

New Business: Floor was opened for the nominations of first the Chair position and then the Vice Chair.

Kyle MacPherson made the motion to nominate Phil Rujak. That motion was second by John Plesa. All members were in favor of the nomination. No other nominations were given.

The vote of the nomination was then brought to the board. All members voted in favor of Phil Rujak as chair. The motion for chair was approved.

Now the nomination for vice- chair was brought before the board. Kyle MacPherson nominated Lisa Conti. Lisa Conti nominated Kyle MacPherson. John Plesa seconded Kyle motion to nominate Lisa Conti. Discussion on the nomination took place. Lisa stated she could not do at this time and Nominated Kyle again John Plesa seconded that motion. No other nominations were given. The vote then took place on motion to have Lisa Conti serve as Vice Chair. Kyle voted in favor and the other members did not vote in favor. Second the vote for Kyle as Vice Chair took place all members of the Board voted in favor of Kyle as the Vice Chair. The motion for Kyle for Vice Chair was approved.

Staff Reports:

Jackie Huff, Administrator reported that the end of year financials has been reported as required to the state. A copies of the reports were provided to the county commission because we are a component unit of the county. The Board members were provided with Profit and Loss statements which reflect those numbers.

Michelle Berneburg, RN reported on several program for the board.

Family planning and breast and cervical was explained and dates set for clinics. The dates are posted on the web page. Details of what the program offers was discussed.

Immunizations, Flu, Shingles, Tuberculosis and Hepatitis are provided for the community as needed. This applies to children under state guidelines and private vaccines for adults.

Disease investigation as another major role of the department was explained. One key point was that the department will track only the Hancock County patients. Sometimes that is expanded to external if the investigation dictates. The State has a reporting program to track and manage all diseases it is WVEEDS. Each county reports their cases then it goes to regional level and then finally the state.

Michelle further explained that HIPPA rules are over ruled when doing disease investigations for the safety of the public. It is limited to the information required for the investigation. Due to Hancock County proximity to neighboring states, the department needs access to medical records outside our state. Most hospital especially infection control department cooperates very well between the states.

John Plesa asked for a copy of the reportable disease spreadsheet and Michelle provided him with a photo copy.

Sam DeCapio asked why the Lyme vaccine was no longer being utilized and it was explained that it probably was not effective in combatting the disease.

Carolyne Baker, RS reported on the high number of Lyme Disease cases in Hancock County. She provided the board with statics on ticks and how to protect yourself from getting bit and from contracting Lyme Disease. 36 hours is the time for the tick to be on one to contract the disease. Do to the amount of Lyme Disease cases the hospitals are further educated and providing the blood work for detection. Many hand outs were given with very useful information.

Carolyne stressed the importance of the disease investigations and how the local health is the key to helping stop the spread of disease.

Due to our unique location and sharing the City of Weirton with Brooke county we always verify the locations in Weirton to make sure it is Hancock County, WV.

Chelsea Everly, Sanitarian reported on Animal Encounters and the processes we go through to ensure that Rabies, a deadly disease does not occur. She explained that the department works closely with the County dog warden/Humane Officers and the City of Weirton's animal control. The WV Code stipulates that the health departments role is tracking patients and the dog wardens track the animals. The importance of all domestic animals being vaccinated against rabies was emphasized. The Department of Agriculture does assessment of locations and will do bait drops to reach the wild life population. Hancock is the most densely populated area with racoons.

The health department provides community health promotion presentation to the middle and high schools. The most questions that are asked is about the animal encounters and getting the animals vaccinated.

Jackie Huff reported that the Harm reduction van has been delivered and will be operational soon. Narcan is no longer available at the Health department, however training is still being offered.

Chelsea Everly spoke about the tracking of the social media methods and how we can reach more people needing our services.

Breast cancer awareness walk will take place on October 6, 2018 with registration beginning at 9AM. T-shirts will be available for \$10 first come first served. Registration and ordering can be done online in

advance or the day of the walk. Many great donations are coming in for the raffle. Please encourage all to come and participate in this worthy cause.

Jackie spoke about Threat Preparedness functions that have occurred and are ongoing. Response trailer is presently housed in the gated area of the 911 center. Looking to find place with interior storage and will move once location is established. FEMA drill is complete, and our portion was completed well. The Vulnerability plan is in process and will be completed soon. Hepatitis A is the topic of the state presently due to the number of cases in the state and surrounding states. Funding was used by the Center of Threat Preparedness to purchase Hep A vaccine for first responders and volunteers. Jackie has contacted those partners and anticipates those agencies to participate.

Chair Phil Rujak went to each member for any further business to discuss. At that time no one had any further discussion. Commissioner asked Jackie Huff question on the MRC and if the consolidation was to be equal with all counties participating and Jackie responded yes.

Next regular meeting of the Board is October 9, 2018 at 4:00pm the commission office.

Kyle MacPherson motion to go into executive session to discuss personnel issues. Lisa Conti seconded the motion and board proceeded to executive session.

Motion to come out of executive session was made by Kyle MacPherson and seconded by John Plesa.

Out of executive session motion was made by John Plesa to grant employees 10% increases based on merit to be effective September 1, 2018. Kyle MacPherson seconded the motion. All members were in favor of the increases.

With no further business to discuss the meeting was adjourned. Motion to adjourn by Kyle MacPherson and Lisa Conti.

Respectfully submitted for Health Officer, Dr. Anna Suray by Jackie Huff