

BOH10112022

The regularly scheduled meeting of the Hancock County Board of Health was held on October 11, 2022, at 4:00PM in the Hancock County Commission Office.

Vice Chair, Nicole Glass opened the meeting with roll call. Those in attendance were Sandy Haspel, Sam DeCapio, Ronnie Jones and Nicole Glass. Chair Plesa was absent. Commissioner Cowey was present representing the commission. Staff in attendance were Jackie Huff and Medical Officer Dr, Rhody.

Vice Chair then asked the members if they had a chance to review the minutes from the August meeting and the financials. All acknowledged they had received and reviewed the minutes. Vice Chair asked for any discussion or objections, hearing none the minutes were approved.

The financial were reviewed and Vice Chair asked for discussion or objections, hearing none the financials were approved and filed for audit.

Old Business: None

Communications: An email was sent to Jackie Huff, Administrator, commending the staff on the handling of their child and how the immunization process was done and made their child feel comfortable with process.

New Business: Jackie Huff gave an update on the new building. The exterior framing and roof are completed. The siding and brick fascia should arrive in two weeks. The garage doors, windows and two exterior doors are hung. Interior is framed and the utilities are roughed in. Mon power is to install a new pole and transformer for service to the building within two weeks. Water Tap is complete and paid the sewage is paid and approved for install soon. The sign is paid, and concrete will be poured withing the next 2 weeks. The grading and sidewalks ramp for garage is on schedule for the next few weeks. The asphalt parking lot might need to wait until spring depending on the weather. The grant that was acquired for the construction has been expended except for 100,000 which will be paid out by end of October. The money from the commission is needed before January 2023 so that the completion can take place while the weather is conducive to completion. The momentum for this project has been great and needs to continue until done without delay. Jackie will present to the Commission on October 13, 2022 and ask for the money set by the grant for the completion. The Capito money has been through two approval processes. The commission will be asked to give the money

upfront and then reimburse once the federal grant is received. Or see if other sources can be tapped to get the building completed.

The Board members agreed the building needs completed. Commission Cowey was in attendance and stated he could not speak for the Commission being one member but would definitely take the information to the others.

Ronnie Jones stated, he has been to the site/building, and it looks good. His only concern is the rear exterior door and the need for careful grading to prevent water from possibly entering. Jackie stated that his concerns had been given to the contractor.

Two bids have been submitted for security, fire systems. One from Convergent and the other from Lattamus Communications. Jackie will clarify information with both on recurring fees and then the decision will be made to the best bid.

Comcast will continue as the provider of phones, cable and internet at this time.

Two moving companies have submitted bids for the anticipated December 1, 2022, move. Both companies have agreed to the terms and the amounts are similar. The best bid will be accepted.

The State Auditor's office has sent the packets to bid for this past fiscal year and current year for audits. The RFP were sent out and two have been received the closing date for proposal is October 14, 2022. At that point, a committee formed will review and score the proposals for selection of one to conduct the audits. Information is then sent to State Auditor's office for approval and then the firm can be contracted to do the audit.

Saturday October 15, 2022 will be the Hancock County Health Departments hosting of the Breast Cancer Awareness Walk. Registration will begin at 9:00AM with the walk starting at 10:00AM. T-shirts are available for sale. After the walk a drawing will take place of gifts donated by the wonderful business in our community. The money raised will be used for services in prevention and will remain locally for our community.

No further business to discuss the meeting was adjourned. The next meeting will be December 13, 2022, location to be determined, hopefully the new Health Department.

Respectfully submitted for Dr Rhody

